

## HEALTH SCRUTINY COMMITTEE

TUESDAY 7 JANUARY 2020

7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

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1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of Meeting Held on 18 September 2019**

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4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **North West Anglia NHS Foundation Trust - Preparations for winter 2019/20**

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6. **North West Anglia NHS Foundation Trust - Financial Update**

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7. **Update on Quality in Primary Care Services**

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<b>8.</b>	<b>Health Scrutiny Committee Meeting Start Time 2020-2021</b>	<b>37 - 38</b>
<b>9.</b>	<b>Monitoring Scrutiny Recommendations</b>	<b>39 - 42</b>
<b>10.</b>	<b>Forward Plan of Executive Decisions</b>	<b>43 - 92</b>
<b>11.</b>	<b>Work Programme 2018/2019</b>	<b>93 - 98</b>
<b>12.</b>	<b>Date of Next Meeting</b>	
	<ul style="list-style-type: none"><li>• 9 March 2020</li></ul>	

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

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#### **Committee Members:**

Councillors: Aitken (Chairman), Ansar, Barkham, Burbage, Coles, Hemraj, Howell, Qayyum, B Rush (Vice Chairman), N Sandford and Warren

Substitutes: Councillors: G Casey, Day, D Fower, Haynes and Skibsted

Further information about this meeting can be obtained from Dan Kalley on telephone 01733 296334 or by email – [Daniel.kalley@peterborough.gov.uk](mailto:Daniel.kalley@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE HEALTH SCRUTINY COMMITTEE  
HELD AT 7.00PM ON  
WEDNESDAY 18 SEPTEMBER 2019  
IN THE BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

<b>Committee Members Present:</b>	Councillors B Rush (Chairman), A Ali, S Barkham, C Burbage, G Casey, L Coles, J Howell, S Qayyum, N Sandford, H Skibsted, S Warren, and Co-opted Members Dr Steve Watson and Parish Councillor June Bull	
<b>Also present</b>	Jessica Bawden	Director of External Affairs & Policy, Cambridgeshire and Peterborough Clinical Commissioning Group
	David Parke	Head of Primary Care, Cambridgeshire and Peterborough Clinical Commissioning Group
	Val Thomas	Consultant in Public Health
<b>Officers Present:</b>	Dr Liz Robin Paulina Ford	Director of Public Health Senior Democratic Services Officer

**13. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Aitken and Councillor Hemraj. Councillor Casey was in attendance as substitute for Councillor Aitken and Councillor Skibsted was in attendance as substitute for Councillor Hemraj. Apologies were also submitted from the Healthwatch representative Susan Mahmoud.

**14. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

Agenda Item 7. Update on Changes in Primary Care Landscape in Peterborough

Councillor Qayyum declared a pecuniary interest in Item 7 in that she worked for one of the GP Practices mentioned in the report and would therefore leave the room when this item was discussed.

**15. MINUTES OF THE HEALTH SCRUTINY COMMITTEE HELD ON 9 JULY 2019**

The minutes of the meetings held on 9 July 2019 were agreed as a true and accurate record.

**16. CALL-IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for Call-in to consider.

**17. INTEGRATED LIFESTYLE SERVICE PROCUREMENT**

The Consultant in Public Health introduced the report which provided the committee with an overview of the re-commissioning of the integrated lifestyle service. The purpose of the report was to provide information and assurances on the following:

- The range of services included in the integrated lifestyle service re-commission and why they are important.
- Assurance to the Health Scrutiny Committee that the proposed consultation being undertaken to inform the development of the service specification for the new service will capture the needs and priorities of the Peterborough residents and key stakeholders.
- To ensure that the Members' knowledge of the needs and priorities of the local population along with their views are reflected in the re-commission.
- To provide the procurement timetable for the Committee.

The Health Scrutiny Committee debated the reports and in summary, key points raised and responses to questions included:

- Clarification was sought with regard to proportionate resource input between Peterborough and Cambridgeshire given that Peterborough was lagging behind the national trend on most of the indicators. Members were informed that the Peterborough funding would be kept for the Peterborough residents. Any efficiencies made would be around the management services and back office services which would benefit both Peterborough and Cambridgeshire. The Public Health Grant funding allocation for Peterborough was 20% below benchmark and had always been a challenge and continued to be so, it was therefore essential that as much value for money as possible was obtained from the service. There would be cost efficiencies by having one contract across both services.
- The budget had to be set on the historical budget against any savings that have to be made. These had not been fully formulated yet and would be available by the end of October when the budget process became public. The contract value did not have to be released until it went out to tender.
- Clarification was sought as to how the outcomes would be achieved for Peterborough with such a diverse and growing population when there was such a disparity in funding. Members were informed that great efforts were being made continuously at all levels to try and address the disparity in funding for Peterborough. To ensure best value for money a great deal of mapping across the different wards had taken place so that the service provided would be proportionate to need and relevant to each area. Targeted areas of work would become more essential. The Director for Public Health advised that Cambridgeshire's needs were less and therefore they had less funding per head than Peterborough. Sharing fixed management costs between Peterborough and Cambridgeshire would provide better value for money and better front line value in Peterborough.
- Peterborough and Cambridgeshire each received a separate Public Health funding grant from central Government the allocation of which was not controlled by the Local Authorities.
- Members were concerned that the public health outcomes for Peterborough did not seem to be improving and Peterborough was still behind nationally. The Director of Public Health advised that when looking at public health outcomes for Peterborough they should be compared with similar populations and similar indices of multiple deprivation. The determinants of health were very important for public health outcomes and therefore Peterborough needed to be compared with similar populations like Doncaster, Rotherham etc. Peterborough had improved outcomes in relation to

childhood obesity, alcohol hospital admissions had improved however there was still concern with the level of smoking rates and obesity. As well as lifestyle services there needed to be a wider approach going forward which was being developed within the Health and Wellbeing Strategy.

- Members noted that 20% of deprived areas were in Peterborough and that Peterborough also received 20% less funding below the national formula.
- The recent government spending review had announced an increase in the Public Health funding grant but the actual amount had not yet been released. Ideally Peterborough's funding should be proportionate to need not just in line with national funding, but this is not yet clear.
- It was noted that there had been an error within the report regarding the procurement timeline and where it mentioned 2021 it should have been 2020.
- Members noted that the report had stated that there had been a decrease recently in the consumption of 5 a day fruit and vegetables diet and was now around 48% of the Peterborough adult population that consumed the recommended 5 a day compared to a national figure of around 55%. It was also noted that there had been a recent increase in people who were overweight. Clarification was sought as to what action was being taken to tackle these issues. Members were advised that a lot of work was being done with fast food outlets and to try and change people's eating habits. Work was also being done with the Peterborough Environment City Trust (PECT) who had various schemes such as involving people in gardening and cultivation of green spaces to try and strengthen the allotments in Peterborough. Working on allotments would be part of the Healthy Weight Strategy as a practical way to engage people in physical activity and growing their own food.
- Public Health were also working with Vivacity to increase physical activity and promote healthy eating. There was also a Healthy Schools service. Any campaigns were usually timed to go out with similar national campaigns e.g. Change for Life campaign. Work was also being done with Children's Services and in particular Children's Centres staff to ensure the right messages were being given out to parents and children. Training was also offered to front line staff who worked with families in terms of enabling them to have the skills to get people to think about what they eat and healthier lifestyles. There was also a weight management service.
- Public Health were already working with the Planning Department and Environmental Health concerning fast food outlets to encourage the less healthy fast food outlets to offer alternative options. Awards were being offered to try and encourage this.
- A member of the Public Health team sat on the steering group for the Combined Authority Local Transport Plan to ensure that Public Health input was taken into consideration in its development.
- Members were informed that the use of supermarket food waste had not been looked into in Peterborough but could be explored.
- Clarification was sought as to whether the battle against the use of convenience foods was being lost. Members were informed that there were ups and downs in any challenge and that there had been some good examples of some lifestyle changes. Peterborough had a changing population and each programme had to be continually adjusted according to the population's needs and commercial pressures. Obesity was a complex challenge as there were so many influencers.
- Members referred to the Health Trainer Service. Members sought clarification as to whether it was known why people dropped off the radar and wondered if it might be due to such things as low motivation, low income or ineffective behaviour role change. Members were informed that it could be attributed to all of those factors. The service needed to be sensitive to issues like poverty and how people could mitigate the effects of poverty regarding their choices and also offer people the opportunity to return to the service. Reminders and follow up of the service helped to keep people on track.
- Members commented that action needed to be taken across the council to tackle public health inequalities and that it was not just down to the Public Health Service to resolve.

There was a need for an integrated approach to tackling health inequalities in Peterborough.

#### **AGREED ACTIONS:**

1. The Health Scrutiny Committee considered the report and **RESOLVED** to:
  - a. Endorse the re-commissioning of the Integrated Lifestyle Service and its proposed scope
  - b. Endorse the consultation process for the re-commissioning of the integrated lifestyle service in Peterborough.
2. The Health Scrutiny Committee requested that the Public Health Consultant provide a briefing note on the outcome of the consultation when completed at the end of October 2019 and a further briefing note on details of the budget work when completed.

#### **RECOMMENDATION**

The Health Scrutiny Committee considered the report and **RECOMMENDED** that the Director of Public Health ensure that a more integrated approach is taken across the council with regard to public health outcomes.

#### **18. COMMUNICATIONS AND ENGAGEMENT APPROACH TO DELIVERING THE CCG FINANCIAL PLAN 'THE BIG CONVERSATION' – USING OUR NHS RESOURCES WISELY**

The Director of External Affairs & Policy, Cambridgeshire and Peterborough Clinical Commissioning Group introduced the report which provided the Committee with an update on the Communications and Engagement approach to delivering the CCG Financial Plan before finalising the documents and launching in mid-September.

The Health Scrutiny Committee debated the reports and in summary, key points raised and responses to questions included:

- The first phase Community Services Review was not included in the Big Conversation as this related to a specific service change. The Big Conversation was about understanding what was important to people and how they wanted to use the NHS.
- The formal consultation would run from 25 September to 18 December 2019 and Members were informed that they had received the current up to date version of the consultation document. The consultation would be delivered over a period of time in bite size communications rather than one big document.
- It had not been decided which services would be discontinued or affected. The Big Conversation was about engaging with people to understand what services were important to them. Commissioning intentions were produced in the autumn and the CCG received allocation detail in December.
- Members were informed that only 66% of the JET service was used by services. GP's and the ambulance service were being encouraged to use the JET service. The more the service was used the less it would cost to run. Work was being done with the Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) who run the service to look at how the service could be best used as an emergency service and redesigning it. The service would not be closed but would be run on a reduced budget.
- The Big Conversation was not a consultation but a conversation. It was about raising awareness and about asking people how they want to use their NHS going forward and

the cost of providing the services. The conversation would include costs so that people could actually see what the services cost to run and then people could decide on how best the money could be spent and the services which were most important to them.

- The Community Mental Health service were amongst the stakeholders being engaged with as part of the conversation. The Director of External Affairs & Policy advised that she was unsure if the Integrated Pathways Team had been included and would check to make sure they were.
- The CCG would not be running the Community Value Panels. Healthwatch had been asked to run the panels and to make sure that there was a representative cross section of the population on each panel. Healthwatch were currently advertising for volunteers and there would be a payment for people to attend.
- One of the questions in the Big Conversation would be about what action if any should be taken if people missed GP appointments.
- The request for additional surgeries would not be part of the Big Conversation.
- Members commented that due to the shortage of GP's the impact had been that patients had found it difficult to access a doctor when they needed to and had therefore gone to A&E instead. Members sought clarification on whether an audit had been undertaken to assess if the GP Network out of hours services and 111 services had been utilised to their full capacity and if they had been effective in reducing A&E attendance. If not Members suggested that it would be practical to have a Primary Care Clinician front of house in A&E as this had proven effective in other areas of the country. Members were informed that as part of the Emergency Services Round Table work it had been identified that there were so many places to go to get help that it had become confusing for patients. All providers of urgent care had been brought together to talk about urgent care provision and were asked if given a pot of money how they would redesign the service to be more effective and efficient to match the demand. The providers were currently considering this and a pilot was being tried at Hinchingsbrooke A&E where Hearts Urgent Care had been placed at the front door where patients would be triaged through the 111 algorithm, assessed by clinicians and given advice. The IT system would be set up so that if it was clear that the patient did not need to be seen urgently then an appointment could be made with their GP either the following day or the day after.

## **AGREED ACTIONS**

1. The Health Scrutiny Committee **RESOLVED** to consider and comment on the report and requested that the Big Conversation document be sent to the Committee when finalised.
2. The Director of External Affairs & Policy to check if the Integrated Pathways Team had been included as a stakeholder in the Big Conversation.

8:10pm - Councillor Qayyum left the meeting.

## **19. UPDATE ON CHANGES IN PRIMARY CARE LANDSCAPE IN PETERBOROUGH**

The Director of External Affairs & Policy, Cambridgeshire and Peterborough Clinical Commissioning Group accompanied by the Head of Primary Care introduced the report. The report provided the Committee with an update on primary care, and specifically general practice to Committee members. The Committee had received a report in November 2018 which advised members of the local implementation plans of the national General Practice Forward View (GPFV).

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Octagon. Members noted that the CCG had as recently as July 2019 rated Octagon as requires improvement. It was also noted that the Octagon practice had grown exponentially from a 50,000 patient base in November 2018 to a 150,000 patient base and was continuing to grow. Concern was raised regarding the model of care being offered by Octagon and if that justified such rapid expansion and approval by NHS England and the CCG.
- Members sought clarification of any evidence that in the one year that Octagon had been in place that there had been improvements in patient care and referred to the recent CQC Inspection report dated 27 August 2019 for Octagon Medical Practice which had rated the practice as 'requires improvement'. Members were informed that the CQC Inspection report would be presented to the October meeting of the Cambridgeshire and Peterborough CCG Primary Care Commissioning Committee which commissioned primary medical (GP) services for the people of Cambridgeshire and Peterborough. The committee was made up of lay members, Executives and representatives of NHS England. There would be discussions about Octagon being the first big merger and what the state of the practices were when they merged and what their last CQC ratings had been. Discussion would also be around if there had been a change for all those practices who had been part of the merger and if so was this because of the merger or other reasons. It was inevitable that with a merger of this size there would be some challenges. Level of care was of prime concern and poor quality of care would need to be addressed. The Quality Team within the CCG were currently working on a reactive basis due to a number of services across the patch coming in at requiring improvement or inadequate. Moving forward there would need to be thought given as to how the Quality Team could support individual practices on a more proactive basis to avoid practices getting to the point of requiring improvement.
- The Local Medical Council have offered to provide master classes to Practice Managers, Business Managers and Senior Partners across the system working closely with the CQC Inspectors. This was to make sure that if there were any areas deemed to be weak or inadequate they were addressed before an inspection took place.
- The Head of Primary Care shared the Committees concern regarding the speed and growth of the Octagon merger and advised that there would be further probity and scrutiny to seek assurance around any further potential mergers.
- The idea behind practices merging was to have an IT system across a geographical patch so that any patient could call and make an appointment at any of the practices within that patch. Most practices were on System One which meant that the sharing of clinical notes would be easy across the group and any GP would be able to access any of the patient's records within the group.
- Members were concerned that patients had not been made aware that their records could now be seen by GP's in other practices across the group. The Head of Primary Care acknowledged that the sharing of patient's records could have been handled differently and communicated to patients in a better way. However a similar analogy would be when a new GP started at a practice and in order for him to be able to do his job he would have to access patients records at that practice. Patients would not be notified as a matter of course advising that a new GP had started. All GP's and health care professionals have to agree to confidentiality when working within the health care system. It would be more concerning if a patient were sat in front of a health care professional who could not access the patient's records.
- NHS England had advised that there had been no breach of law or GDPR with regard to the sharing of patient records in relation to the Octagon merger.
- Members sought assurance that the growth of Octagon as a Primary Care Network would proceed with caution going forward. Members were advised that making a super



practice with tens of thousands of patients was not necessarily a bad thing, however the CCG did share the Committees concerns. Across the patch there were GP's surgeries which were operating from houses with inadequate facilities in areas which geographically were difficult to entice GP's to work there hence the migration to super practices and sharing of resources. If this did not happen there would be a continuation of an inequality of services such as those in remote areas of the fens, with inadequate services and low patient numbers. There was a need to get better at transitioning patients. A lot of lessons will have been learnt from the recent merger. Assurance will be sought from Octagon that they will be providing better safer services.

- The Director of External Affairs & Policy assured Members that the Committees concerns would be raised when considering any future mergers.
- Members were informed that there was a process in place and an action plan would be developed to address the areas that required improvement.
- The Primary Care Networks (PCN) were in the early stages of development and the individual GP practices were currently still on their current contract but would probably combine with others over time. Over the coming year the enhanced service would be developed which would include the sharing of staff. NHS England would be providing 100% funding for Social Prescribers who would be shared within the PCN and would have to work over a population of 30 to 50 thousand. GP's and consultants would be working more closely together providing a lot of patient care needs within the GP surgery and therefore providing a better patient experience.
- The current practice for booking a doctor's appointment did require the patient to ring their GP practice at 8.00am and wait to speak to a receptionist. Part of the new GP contracts would be to improve the online access to patients whereby patients could book appointments, access prescriptions and look at their care notes. There would therefore be a combination of online and telephone bookings available. All patients should be offered extended access appointments if there was no availability at their own GP practice when calling at 8.00am.
- All GP surgeries should publish their CQC inspection reports and rating on their website on the front page.
- Members were informed that the Nightingale Scheme new build had been delayed. Any practice that had been inspected by the CQC and reported as failed would be supported by the CCG to ensure that improvements were made and failing areas put right. One of the issues across the Primary Care estate was that much of the premises were not fit for purpose. New premises could provide the facilities a modern surgery would be required to have to delivery safe quality services.

#### **AGREED ACTIONS:**

The Health Scrutiny Committee **RESOLVED** to note and comment on the report and requested that the Director of External Affairs & Policy provide the Committee with a detailed response to the list of questions sent to the CCG regarding the Octagon practice.

8.50pm – Councillor Qayyum returned to the meeting.

## **20. BEST START IN LIFE STRATEGY AND CHILDREN'S PUBLIC HEALTH SERVICES**

The Director for Public Health introduced the report. The purpose of the report was to seek the Committees views on current work to ensure that there was a co-ordinated and integrated multi-agency agreement on the delivery of pre-birth to 5 services, including public health services, that was tailored appropriately to local need. Because the 'Best Start in Life' Strategy encompasses a range of Council and NHS services for children aged 0-5, the views of the Children and Education Scrutiny Committee are also being sought. The report

also provided an update on the creation of a formal Section 75 agreement with local providers Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) and Cambridgeshire Community Services NHS Trust (CCS) for delivery of Children's Public Health Services (Healthy Child Programme) across the local area. The services involved were health visiting, family nurse partnership and school nursing services. In Peterborough these services were delivered by CPFT and in Cambridgeshire by CCS.

The Health Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the financial implications and sought clarification as to what savings skills mix had been achieved so far and what was the indicative gap in funding for the CPFT services and would that gap be closed. Members were informed that the total shortfall for the remodelled service would be £870,000. A lot of work had been done around the need and skill mix required. Having worked very collaboratively with CPFT there was confidence that a position would be reached where the service could continue to be delivered within a new financial envelope.
- Members referred to the section on 'Reducing Childhood Obesity' and noted the work being done with food outlets to encourage and incentivise the provision of healthier ingredients, menus and cooking practices. Members sought clarification as to what reward the outlets received and what changes they had made. Members were informed that the Environmental Health team were leading on the healthy options work in conjunction with the Public Health nutritionist and were working with the fast-food outlets to improve the menus on offer. Those taking part would be given the Health Options award which was good publicity for the outlet and demonstrated that they had made good progress.
- Schools had the Healthy Schools support service which worked with schools and targeted schools with higher rates of obesity. The Healthy Schools award system was in place.
- Members commented on the underfunding of the Public Health Grant for Peterborough and the disproportionate funding between Peterborough and Cambridgeshire and suggested that a letter be sent from the Committee to the Local MP's to urge them to lobby the Secretary of State for Health. Members were informed that the underfunding had arisen from the transfer of the Public Health functions from the Peterborough Primary Care Trust in 2013. The subsequent cuts however had been at the same percent across the country. The local MP's were aware of the situation and the MP for North West Cambridgeshire had been lobbying with regard to the Public Health Grant.
- Members commented that there had been a noticeable rise in childhood obesity and the decline of sporting activities in schools. Members were informed that there had been a lot of work done with regard to childhood obesity and assessing what effective measures there were for measuring childhood obesity. Physical activity was important but diet was equally important. Childhood obesity could not be solved through just increasing school sports. It was important to look at what interventions cost and what schools already did and work with them to identify the most effective interventions. CEDAR The Centre for Diet and Activity Research provided bulletins on work that had already gone on in schools and what had been effective and the Public Health team referred to these.

#### **AGREED ACTIONS:**

The Health Scrutiny Committee **RESOLVED** to:

1. Endorse the Cambridgeshire and Peterborough 'Best Start in Life' Strategy
2. Endorse the involvement of health visiting and school nursing services in the

- development of a new Best Start in Life Service model from pre-birth to age 5.
3. Note progress with the implementation of a Section 75 agreement across Peterborough City Council (PCC), Cambridgeshire County Council (CCC), Cambridgeshire & Peterborough NHS Foundation Trust (CPFT) and Cambridgeshire Community Services NHS Trust (CCS) for provision of children's public health services (Healthy Child Programme including health visiting and school nursing) age 0-19.

## **RECOMMENDATION**

The Health Scrutiny Committee **RECOMMENDED** that a letter be sent to the Local MP's asking them to lobby the Secretary of State for Health for an increase in the Public Health Grant for Peterborough.

## **21. MONITORING SCRUTINY RECOMMENDATIONS**

The Senior Democratic Services Officer introduced the report which provided the Committee with a record of recommendations made at previous meetings and the outcome of those recommendations to consider if further monitoring was required.

### **AGREED ACTIONS:**

The Health Scrutiny Committee **RESOLVED** to note the contents of the report and agreed that the following recommendation should remain on the monitoring report as ongoing and that the Committee receive a further briefing note to update them on ongoing work with regard to this recommendation.

- The Health Scrutiny Committee **RESOLVED** to recommend that the Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group review the practice in place by some GP Practices where patients are required to phone their GP at 08.00hrs in the morning to book an appointment and report back to the Committee.

## **22. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Senior Democratic Services Officer introduced the report which was the latest version of the Council's Forward Plan of Executive Decisions containing key decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

### **AGREED ACTIONS**

The Health Scrutiny Committee **RESOLVED** to note the report and considered the current Forward Plan of Executive Decisions.

## **23. WORK PROGRAMME 2019/2020**

Members considered the Committee's Work Programme for 2019/20 and agreed to note the items as included. Members suggested that the Committee consider looking at the health care of the homeless and rough sleepers and the allocation of funding between Cambridgeshire and Peterborough. The Director for Public Health advised that the Cambridgeshire and Peterborough Clinical Commissioning Group were undertaking a

health needs assessment of rough sleepers and the outcome of this could feed into a report when available.

**AGREED ACTIONS**

The Health Scrutiny Committee **RESOLVED** to note the work programme for 2019/20 and that the Committee consider looking at the health care of the homeless and rough sleepers and the allocation of funding between Cambridgeshire and Peterborough.

**24. DATE OF NEXT MEETING**

- Tuesday 19 November 2019 – Health Scrutiny Committee

CHAIRMAN  
7.00pm – 9.19pm

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	North West Anglia NHS Foundation Trust	
Contact Officer(s):	Caroline Walker, Chief Executive	Tel. 01733 678021

**NORTH WEST ANGLIA NHS FOUNDATION TRUST – PREPARATIONS FOR WINTER 2019/20**

<b>R E C O M M E N D A T I O N S</b>
<p>It is recommended that the Health Scrutiny Committee note the preparations made and subsequent actions taken at Peterborough City Hospital in readiness for Winter 2019-20. These actions are undertaken in conjunction with local system partners primary care, mental health, community services and adult social care services.</p>

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Health Scrutiny Committee at its planning meeting in September 2019.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This briefing paper provides an update on the preparations made and subsequent actions taken at Peterborough City Hospital in readiness for Winter 2019-20.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council - Public Health and Scrutiny of the NHS and NHS providers.

**3. BACKGROUND AND KEY ISSUES**

**3.1 Winter Plan 2019-20**

North West Anglia NHS Foundation Trust continues to work with its partners across the health system on delivering the Winter Plan 2019-20. Actions within the plan are focussed upon keeping delays in care experienced by patients using emergency care services across our sites to a minimum during periods of additional pressure. This has included:

- *Anticipating demand surges* – such as after Bank Holidays and weekends. Ensuring appropriate levels of staffing to manage these periods is crucial to help maintain a flow of patients through our hospitals. In addition, we have learned from previous winters that we need to be better prepared for extreme cold events and the associated peaks in respiratory illnesses occurring in the weeks after the event. The Trust has a Full Capacity Protocol which it will put in place where there is a prolonged surge in attendances.
- *Appropriate care* – communications teams across all partner organisations are working together to share timely messages that serve as reminders to the public on where they should seek the health care most appropriate for their need. This includes advice on suitable alternatives such as the Urgent Treatment Centre (UTC) in Peterborough, GP out of hours services and pharmacies. It is hoped that this messaging will help prevent the Emergency Department from becoming overcrowded with patients that could have been

treated faster elsewhere.

In Huntingdon, where there is no UTC facility close by, we are working with our commissioners and Herts Urgent Care to pilot a new service at Hinchingsbrooke Hospital that will see patients assessed by an NHS 111 Clinical Advisor (a registered nurse of paramedic) at the front door of the Emergency Department. This may mean patients are redirected to a GP (the appointment is to be booked while the patient is in the department) or a pharmacist. This initiative began in December 2019. If it proves to be as successful as we hope it will be, we will roll it out at Peterborough City Hospital in 2020.

- *Maintaining a flow of patients through our hospitals* – We want to avoid delivering ‘Corridor Care’ wherever possible. At times of extra-ordinary demand, as seen last winter, there will be occasions where this is unavoidable. However we are focussing upon a number of key areas that will assist in maintaining a flow of patients through our hospitals which, in turn, should improve the waiting times for patients in our Emergency Department. This includes working with our health care system partners to reduce the number of long-stay patients (in hospital for 21+ days) and those whose transfer to another care facility is delayed. We are increasing our use of the Discharge Lounge at Peterborough City Hospital to help free ward beds in a more timely manner.

We will also maximise the use of our Ambulatory Care Unit at PCH, to help some patients avoid an inpatient stay.

Between November 2018 and April 2019 we have added 42 extra beds at Peterborough City Hospital in readiness for winter. This has been achieved by creating more 3-bedded bays by joining two single rooms together, and adding an extra bed into our 4-bedded bays. All these beds are currently in use. There is no capacity to add any additional beds into our bed base at PCH.

We have recently redesigned and improved the ambulance bay at Peterborough City Hospital to assist in facilitating faster ambulance handovers. This is designed to reduce ambulance queues at times of increased attendances, and will assist the ambulance crews by being free to answer their next call in a more timely manner.

- *Educating the public* – as well as reminding the public on where they should access health care appropriate for them, our collective system-wide communications teams have delivered campaigns to encourage self-care among patients to help prevent illnesses escalating by stocking up on medicines in advance, getting vaccinated against the flu and how to treat common ailments, such as stomach bugs, at home.

### **Staff Flu vaccinations**

As of 16 December 2019, 60% of staff across our Trust (approx. 3,720) had received their vaccinations against the flu. We are aiming to vaccinate at least 75% of staff and have a dedicated campaign in progress to encourage all clinical staff to take up the free vaccination to protect them, their patients and their families. We are using a peer vaccinator system, where nursing and medical staff have been trained to administer the injections alongside our occupational health team. This gives us a greater chance to ensure clinical staff can be vaccinated within their department to save them needing to leave their area to have a vaccination.

Our vaccination programme was impacted by a shortage in vaccinations for a few weeks in October. We issued Trust-wide messages to ensure staff were aware of the issue and would be ready to take up the vaccination as soon as the new batch was delivered. We will continue to work hard with our vaccination teams to increase the numbers of staff receiving the flu jab.

### **Current performance**

At the time of writing, the latest validated figures for our performance against the 4-hour waiting time standard for patients attending the Emergency Department at Peterborough City Hospital was 64.2% against the 95% standard. These figures relate to October 2019. We continue to see significant increases in demand on both our acute sites. However our teams at Hinchingsbrooke Hospital are having more success in meeting the standard, recording 93.3% in October 2019, despite seeing attendances increase by 14% year on year.

The Trust-wide performance against the 4-hour waiting time standard (which comprises the Emergency Departments at Peterborough City and Hinchingsbrooke Hospitals, plus the

Stamford Minor Injuries Unit) was 75.8% in October 2019. A verbal update on latest figures will be provided at the meeting of the Health Scrutiny Committee on 7 January 2020.

Activity at Peterborough City Hospital is up 8% year on year with 4.5% increase in ambulance conveyances and a similar percentage increase (4.3%) in emergency admissions. Challenges in achieving the four hour standard are site wide, with poor flow and untimely discharges currently impacting on performance. We are working to a performance improvement plan for emergency care which is closely monitored and reported monthly to our board of directors.

#### **4. CONSULTATION**

4.1 This report is for update purposes only

#### **5. ANTICIPATED OUTCOMES OR IMPACT**

5.1 This report is for update purposes only

#### **6. REASON FOR THE RECOMMENDATION**

6.1 n/a

#### **7. ALTERNATIVE OPTIONS CONSIDERED**

7.1 n/a

#### **8. IMPLICATIONS**

##### **Financial Implications**

8.1 There are none.

##### **Legal Implications**

8.2 none

##### **Equalities Implications**

8.3 none

##### **Rural Implications**

8.4 none

#### **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 none

#### **10. APPENDICES**

10.1 none

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<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 6</b>
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	North West Anglia NHS Foundation Trust	
Contact Officer(s):	Caroline Walker, Chief Executive	Tel. 01733 678021

**NORTH WEST ANGLIA NHS FOUNDATION TRUST – FINANCIAL UPDATE**

**R E C O M M E N D A T I O N S**

It is recommended that the Health Scrutiny Committee:

1. Note the latest financial performance update from North West Anglia NHS Foundation Trust, which runs Peterborough City Hospital, and the part it plays in the financial performance of the Cambridgeshire and Peterborough Sustainability and Transformation Programme.
2. Note the actions being taken to address the growing demand for car parking spaces on the Peterborough City Hospital site.
3. Note the Trust’s Care Quality Commission inspection rating, following the Trust-wide inspection which took place in July 2019.

**1. ORIGIN OF REPORT**

- 1.1 This report was requested by the Health Scrutiny Committee at its planning meeting in September 2019.

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 This briefing paper provides an update on key issues relating to the financial performance of North West Anglia NHS Foundation Trust mid-way through the financial year 2019-20. It also provides an overview on other items of Trust news which have an impact upon patients, staff and visitors – such as the actions being taken by the Trust to address the increased demand for car parking spaces, and the anticipated announcement of the Trust’s rating following its Care Quality Commission inspection in the Summer.
- 2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council - Public Health and Scrutiny of the NHS and NHS providers.

**3. BACKGROUND AND KEY ISSUES**

**3.1 Financial Performance at Month 8 2019-20**

In the period 1 April 2019 to 30 November 2019, the Trust planned to have a £14.8m deficit and recorded a £14.8m deficit, in line with our forecast. The target for the end of the financial year is to achieve a £5.7m deficit, which is our control total for the year. The plan to achieve this involves higher income and savings being made over the last four months of the year.

By comparison, at Month 8 in 2018/19 the Trust recorded a £33.1m deficit and by the end of last year recorded an outturn deficit of £61.5m, which was £15m worse than the control total agreed with our regulator.

There is some hard work to be done in the last four months of this financial year to achieve our much improved £5.7m deficit, but at this point of the year we are on track.

### **System-wide financial update**

The Trust is part of the Cambridgeshire and Peterborough Sustainability and Transformation Programme (STP) along with the other provider organisations and our CCG commissioner. Collectively, the STP has a plan to record a £180m deficit. At Month 7 of 2019/20, the STP partners are collectively forecasting to meet the planned deficit, but not without pressures in specific individual organisations. The currently agreed plan with regulators is less than the original requirement for £117m deficit. The STP partners are working on plans for 2020/21 with a view to improving our collective out-turn next year.

### **Car parking at Peterborough City Hospital**

The Trust is aware that parking on the City Hospital site can be difficult for patients and visitors – particularly at peak times, such as visiting hours in the afternoon. We have more than 2,000 spaces on the hospital site, with additional staff-only parking areas created on the adjacent land at Westwood Farm. However, due to the increased activity at the hospital over the past few years, it is now apparent that we need to try to create more parking facilities for patients and visitors.

Over the past six months, we have taken action to understand the issue and put plans in place to try to resolve it. This includes:

- Forming a car parking steering group, made up of staff from Peterborough City Hospital and The Cavell Centre (part of Cambridgeshire and Peterborough Foundation Trust), with whom we share some site car parks. The aim of this group is to discuss and agree implementation of the Trust's Travel Plan. This includes putting forward proposals to the Trust board of directors on issues such as the criteria for staff to be eligible for a permit to park on site.
- Appointing transport planning firm Atkins to assist the Trust in updating and implementing its Travel Plan for the Peterborough City, Hinchingsbrooke and Stamford Hospital sites. This work involved assessment of current parking provision, surveys of staff parking and site traffic survey, staff engagement sessions and reviewing our existing plans.
- Submitting plans to Peterborough City Council to create 106 new patient and visitor spaces on land between car parks C and D at the front of the hospital. Construction work began in December and is due to complete early in the new year.
- Liaising with bus operators Stagecoach to offer staff discounted bus travel to encourage more to use the bus to travel to work.
- Appointing a car parking management company to operate across Peterborough City, Hinchingsbrooke and Stamford Hospital sites. The Trust anticipates be able to run a tender process for this service in early 2020.

For our patients and visitors, not being able to park can be very stressful, and can add to their anxiety ahead of a hospital visit. We have been clear with our staff that we need to live to our Trust value of 'Putting Patients First' and ensure that staff park in designated staff areas to leave the public car parks for patients and visitors only. We are encouraging our staff to consider alternative forms of transport to and from our hospitals, such as car sharing, public transport and cycling, ahead of our Travel Plan being officially implemented later in 2020.

### **Care Quality Commission Inspection update – Trust rated as 'Requires Improvement'**

A series of planned inspections took place across the Peterborough City, Hinchingsbrooke and Stamford Hospital sites at the end of July 2019. CQC inspectors assessed core services, including Urgent and Emergency Care, Medical Care (including older people's care), Maternity, Critical Care, Surgery, Services for Children and Young People, End of Life Care, Outpatients and Diagnostic Imaging.

Initial, high-level feedback was given at the time of the inspections and this was shared with the teams involved and recorded in an action plan to be addressed.

Some inspection team members returned to carry out unannounced inspections in early August

to Children's and Young People's Services at Peterborough City and Hinchingsbrooke Hospitals as well as the Emergency Department, Surgery, Outpatients and Maternity at PCH.

As part of the inspection process, the Trust was also assessed on its 'Use of Resources' on 2 August and inspectors returned in early September to complete the 'Well-Led' inspection, which involved interviews with board members, Trust Governors and staff members.

The outcome of the inspection was announced on Friday 20 December. The Trust was rated overall as 'Requires Improvement' although we were rated 'Good' across all aspects of care provided to patients. While this was a disappointing result, given the hard work of our staff throughout the year, we are already using the report as a good source of information to progress our improvement agenda and to help us put a particular focus on those areas where we know we need to provide even better services to our patients.

We will continue to stage our own CQC-style quality assessments across our wards and departments as part of our ongoing commitment to quality of care and we are pleased to report that in the past few months since the inspection, four additional wards have achieved the 'outstanding' rating.

We are encouraging our staff to focus upon the good aspects highlighted by our CQC inspection team as well as pay attention to the areas where we need to make improvements.

We anticipate a further inspection in the next 12-18 months.

#### **4. CONSULTATION**

4.1 This report is for update purposes only

#### **5. ANTICIPATED OUTCOMES OR IMPACT**

5.1 This report is for update purposes only

#### **6. REASON FOR THE RECOMMENDATION**

6.1 n/a

#### **7. ALTERNATIVE OPTIONS CONSIDERED**

7.1 n/a

#### **8. IMPLICATIONS**

##### **Financial Implications**

8.1 We are aware that there will be financial implications of not meeting our planned Trust deficit for 2019-20, plus the system-wide deficit to which we are collectively implicated with our system partners. We do not expect any additional funding at this time.

##### **Legal Implications**

8.2 none

##### **Equalities Implications**

8.3 none

##### **Rural Implications**

8.4 none

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 none

**10. APPENDICES**

10.1 none

<b>HEALTH SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Cambridgeshire and Peterborough Clinical Commissioning Group	
<b>David Parke</b>	<b>Associate Director for Primary Care</b>	Tel.

**UPDATE ON QUALITY IN PRIMARY CARE SERVICES**

**R E C O M M E N D A T I O N S**

It is recommended that the Peterborough health Scrutiny Committee note the contents of this report.

**1. ORIGIN OF REPORT**

- 1.1 The Chair and Committee members have expressed concern following verbal feedback from patients who have expressed concerns regarding a decline in the quality of services within General Practice. The Committee has asked for assurance that the CCG is undertaking measures to improve this situation and what support the CCG is offering practices who may be struggling to maintain high standards of quality.

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 This report is to inform the Health Scrutiny Committee of the systems in place to ensure and improve quality in General Practice
- 2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council - Public Health and Scrutiny of the NHS and NHS providers.

**3. BACKGROUND AND KEY ISSUES**

- 3.1 Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) were formally authorised to take delegated responsibility for the commissioning, procurement and management of Primary Medical Services Contracts within Cambridgeshire and Peterborough in December 2017. This includes a responsibility for the quality of care. The CCG has a formal governance framework to ensure the quality of care and have recently approved a scheme of support to all practices and a structured approach to the management of concerns raised that supports openness, transparency and learning. Primary Care is overseen by the Primary Care Commissioning Committee, which is made up of Lay Members, NHS England, Executives, the Local Medical Committee and Healthwatch.

Cambridgeshire and Peterborough CCG are committed to improving the quality of care for our patients and therefore assessing, measuring and benchmarking quality is a key focus. The three elements of quality are Patient Safety, Clinical Effectiveness and Patient Experience.

Whilst practices as providers are accountable for the quality of services and are required to have their own quality monitoring in place, NHS England / NHS Improvement and Cambridgeshire and

Peterborough CCG have a shared responsibility for quality assurance and improvement. The principle is to prevent harm to patients, be supportive to providers and enhance the quality of services delivered to patients. It is vital that all parties are transparent, through the duty of candour and the contractual relationship with Commissioners. Practices are required to provide information and assurance to Commissioners and engage system wide approaches to improving quality. This will assist in ensuring strong and sustainable primary medical services for the future.

The Quality Team within the Primary Care directorate have developed a Quality Assurance and Improvement Framework (QAIF) which has been designed to support improvement in general practice and provide a systematic process for managing unwarranted variation. The QAIF outlines the roles and responsibilities of each organisation and the actions to be taken, in response to identification of quality or performance concerns which may be raised by way of but not limited to:

- Care Quality Commission (CQC) inspections
- NHS England and NHS Improvement
- The Cambridgeshire and Peterborough CCG Quality Surveillance Panel and practice visits
- Healthwatch Cambridgeshire and Peterborough
- Freedom to Speak Up and the raising of “whistleblowing” concerns.

The roles and responsibilities of each organisation needs to be understood and clearly defined and it will be expected that all parties will work together to ensure that patient safety is paramount and not at risk.

### **3.2 General Practice**

General Practices are responsible for identifying their own areas for improvement and to work in partnership with Primary Care Networks which are the building block of the NHS long-term-plan (NHS, 2019) to improve population health outcomes. It will be expected that practices will have a Clinical Governance Framework in place and take active steps to address any service performance or quality issues identified within the network.

Each practice will be expected to:

- Comply with the Care Quality Commission Regulations and Health and Social Care Act 2008 (Regulated Activities and Regulations 2014).
- Engage and work with Cambridgeshire and Peterborough CCG and NHS England / NHS Improvement where improvements have been identified and engage with support when offered.
- Take active steps to improve in response to any feedback from (including but not limited to); the CQC; Cambridgeshire and Peterborough CCG; Local Medical Council (LMC); Healthwatch; Patient Experience feedback and clinical audits.

The practice will be encouraged to share any preliminary reports/ feedback from any external bodies including CQC with the Cambridgeshire and Peterborough CCG to enable support to be provided (if required) at an early stage.

### **3.3 Cambridgeshire and Peterborough CCG**

The Cambridgeshire and Peterborough CCG reviews available hard and soft data as part of objective monitoring, and this leads to an annual programme of supportive quality visits. The Cambridgeshire and Peterborough CCG will be responsible for the following:

- Analysing data within the Quality Assurance Framework (primary care dashboard), identifying outliers and working with practices to address these.
- Undertaking practice visits in line with this framework; or when requested by the practice.
- Offering support to practices as required in line with this framework.
- Agreeing an action plan to address any concerns identified to address the areas of concern.
- Monitoring quality and contract performance.
- Reporting to the Primary Care Operational Group on General Practice performance.
- Reporting to the Primary Care Commissioning Committee on General Practice CQC ratings.
- Liaising with General Practices, CQC, NHS England, LMC and other key stakeholders.
- Identifying any contractual breaches and taking the appropriate action.
- Escalating concerns when identified through the appropriate routes, specifically if these concerns relate to 'Freedom to Speak Up'.

### 3.4 **NHS England and NHE Improvement (NHSE / NHSI)**

Cambridgeshire and Peterborough CCG have fully delegated authority for General Practice contracts. The ultimate statutory accountability for the delegated functions remains with NHS England/NHS Improvement and they have oversight and support Cambridgeshire and Peterborough CCG where appropriate.

Certain functions will be reserved by NHS England/NHS Improvement, these include but not limited to:

- Management of the national performers' list
- Management of the revalidation and appraisal process
- Overall responsibility for dealing with patient complaints
- Management of NHS screening and immunisation incidents and concerns

### 3.5 **Monitoring and Surveillance via a *Quality Surveillance Panel***

The function of the Quality Surveillance Panel is to review the three domains of quality through the Quality Assurance Framework and soft intelligence.

- 1) ***Patient Safety:*** safeguarding; reporting of patient safety incidents; access, workforce numbers, skills and training.
- 2) ***Clinical Effectiveness:*** Quality Outcome Framework, emergency admissions, referral rates, prescribing data.
- 3) ***Experience of Patients:*** GP Patient Survey; Friends and Family Test (FFT), CQC inspections.

The Quality Surveillance Panel meet monthly comprising of the Clinical Quality Lead Nurse, Head of Primary Care, Head of Medicine Management Optimisation, Head of Information Technology, General Practice Nurse Lead, Primary Care Network Leads and NHS England / CCG contract manager.

The Quality Surveillance Panel function is to:

- Analyse the Quality Assurance Framework (primary care dashboard) data.
- Address variability across the Cambridgeshire and Peterborough.
- Identify practices requiring additional support/resources.
- Develop effective local relationships and facilitate practice improvement through support.
- Ensure there is a structured approach to supporting and monitoring General Practice providers.

- Ensure procedures and governance are in place, to commission services and hold to account for the services delivered.
- Provide performance assurance to Cambridgeshire and Peterborough CCG.
- Support practices to monitor performance against national and local primary care performance indicators.
- Embed the culture of quality improvement across all GP practices and provide assurance of high-quality care to all patients.

### 3.6 Quality Assurance Framework (QAF) – Primary Care Dashboard

The Quality Assurance Framework is a dashboard consisting of a range of metrics from the following published sources:

- NHS Improvement GP dashboard - High Level Indicators /Outcome Standards / Public Health Screening data.
- Future NHS Collaboration Platform.
- Care Quality Commission – inspection outcomes.
- Patient Experience – Patient Satisfaction Surveys.
- Patient Safety – including Serious Incidents, information governance, prescribing data.
- CCG indicators – including screening, immunisations and vaccinations.

Current domains are:

1. Patient Demographics – Practice linked Indices Multiple Deprivation
2. Quality – CQC rating – overall and for each domain
3. Workforce - % locums used, number of patients per Full Time Equivalent GP/ Advanced Nurse Practitioner / General Practice Nurse, % of staff over 55 years of age
4. Efficiency – Quality Outcome Framework (QOF) score, exception rate, QOF increase/decrease in scores
5. Patient Experience – Indicators taken from Annual Patient Survey
6. Digital – online appointments enabled, online repeat prescriptions
7. Secondary care activity – A&E attendances, Non-Elective spells, referrals – routine and 2 Weed Wait, 111 usage
8. Health Prevention – childhood vaccinations, cervical screening, flu vaccinations +65 years
9. Prescribing - £/Astro PU, Antibiotic prescribing

In addition, the CCG and the LMC have provided further resources to help practices:

- Resilience funding (c. £127,000 for 2019/20 and c. £136,000 for 2020/21).
- Lunch and Learns for Practice Managers to be held by the LMC to help them deliver a ‘good’ or ‘outstanding’ CQC result.
- Royal College of General Practice (RCGP) being commissioned to support vulnerable practices with advice, training, support etc.
- Primary Care Commissioning (PCC) has been commissioned to provide six CQC workshops to practices in the New Year.

#### Quality Offer to Primary Care

Each Practice will be offered a range of support which will include:

- Self-Assessment Tool
- Bespoke support visits
- Learning workshops – preparing for CQC (Quality in primary care – ‘what does it look like’)
- Conferences – workshops to address areas and themes
- Library of resources
- Staff ‘buddy system’



- Practice Manager – training, updates, support
- Leadership training /workshops
- Primary Care Awards

### 3.7 Care Quality Commissioning (CQC)

The CQC regulates against the registration requirements set out in regulations to the Health and Social Care Act 2014. These standards represent the minimum ‘quality bar’ which all providers of regulated activities must meet.

Following a CQC inspection, each GP practice will receive an overall rating of Outstanding, Good, Requires Improvement or Inadequate. Cambridgeshire and Peterborough CCG regularly meet with the CQC to discuss any soft intelligence and areas of concern. If a CQC inspection has triggered a concern, CQC will escalate the risk to the CCG.

### 3.8 CQC inspection update for Peterborough Practices

**Thistlemoor Surgery** received a CQC inspection and the report published on 28 November 2019 rated the Practice as ‘Outstanding’ overall, in two of the domains and in all 6 population group ratings. This is a consecutive ‘Outstanding’ rating.

**Old Fletton Surgery** received a CQC inspection following their Requires Improvement in November 2018 and the Practice received a CQC rating of ‘Good’ overall and in 5 of the 6 population group ratings. The report was published on 12 November 2019.

The following CQC inspections have taken place and are awaiting publication of their reports.

- North Brink Practice
- Lakeside Healthcare at Yaxley
- Waterbeach Surgery where the CQC has taken urgent enforcement action to suspend the Provider’s registration. Caretaking arrangements have now been established. The CQC Report is awaited.

During December inspections that have been announced are at Huntingdon Road Surgery, Swavesey Surgery and Orton Medical Centre.

The majority of practices across Cambridgeshire and Peterborough are rated as ‘good’ however those rated an ‘inadequate’ or ‘requires improvement’ are given additional support to improve.

See Appendix 1 - PCCC Quality Report PUBLIC December 2019 for the full list of practices and their ratings.

### 3.9 Quality update for practices in Peterborough rated as ‘Inadequate’ or ‘Requires Improvement’

Provider	Key Issues	Key Actions	Progress since last report
<b>Octagon Medical Practice</b> GMS contract	<b>CQC rated Requires Improvement</b> Inconsistent systems in place for the safe management of medicines. Governance systems for recruitment and retention Lack of processes to demonstrate role competency.		Quality Visit 14.11.19 Provider has an action plan is addressing all areas noted by CQC.

	Lack of application of Infection Control Policies. Areas of Quality and Outcomes Framework indicators below local and national averages.		
<b>Westwood Clinic</b> GMS contract Family run Practice led by Dr Laliwala and partners. Other practices include Welland MC, Ailsworth MC and branch at Newborough and Parnwell	<b>CQC rated Inadequate</b> Inconsistent process patient and medicine safety alerts. Lack of support and oversight of clinicians Governance systems and processes not embedded No oversight of high-risk medicine prescribing Poor patient experience Quality Outcomes Framework data lower than CCG average and exception reporting very high Ineffective patient recall system.	CQC inspection on 04.07.19 led to a temporary suspension of contract (Section 31) on 16 July 2019.  Follow up CQC focused inspection on 12.08.19 lifted suspension.	Quality visit booked for 4.12.19. Assurance visits have not occurred as often as required due to the Practice not forthcoming with dates and capacity in CCG. The Practice do have an action plan in place and are addressing areas noted by CQC.
<b>Welland Medical Practice</b> GMS contract Family run Practice led by Dr Laliwala and partners. Other practices include Westwood MP, Ailsworth MC and branch at Newborough and Parnwell.	<b>CQC rated Requires Improvement</b> Further improvements to clinical governance and oversight. Further improvements to be made to the management of emergency medicines. Further improvements required to recruitment of staff. Further improvements required to providing caring services.  Transition of practice to a new build called Nightingale Medical Practice.	Extensive support from CCG quality directorate and Medicine Optimisation Team. Royal College of General Practitioners (RCGP) visited both Westwood and Welland Medical Centre on 21 May 2019. Practice have received a detailed action plan and resources to support. RCGP provided extensive support prior to re-inspection.	Locum Practice Manager left on 4.10.19. A new Practice Manager started in post 25.11.19. during that period no visits have taken place and arranged visits cancelled by Practice. Quality visit arranged for 6.11.19.  Medicine management providing support for a 4-week period with medicine reviews and repeat prescriptions.
<b>Hampton Health</b> PMS contract The practice has applied to merge with Octagon – not yet approved	<b>CQC rated Requires Improvement</b> Evidence of sustained improvement to responding to patient experience. Risk assessments – fire safety Patient Group Directives (PGDs) – out of date Systems for prescribing stationary	Practice have an action plan in place and addressing all areas noted by CQC.	

	Follow up CQC inspection took place on 09.05.19 improvements noted for strengthened leadership.		
<b>Dogsthorpe Medical Centre</b> APMS contract managed by McLaren Perry	<b>CQC rated Requires Improvement</b> Third CQC inspection took place on 21 February 2019 and rating improved from 'Inadequate' to 'Requires Improvement'.  Governance systems and process now in place rating for 'Safe' has improved to 'Good'.	To improve Effective, Caring and Responsive domains.  Practice have an action plan in place and are addressing all areas noted by CQC.	Practice closure end of January 2020
<b>Orton Bushfield Medical Centre</b> APMS contract	<b>CQC rated Inadequate</b> CQC completed a second full inspection on 27.2.19 and practice was rated Inadequate overall. CQC completed an unannounced visit on 04.06.19. Concerns escalated which led to an urgent suspension of contract on 06.06.19 (Section 31). A sub-contract was arranged with Thorpe Road Surgery for 12-week period. CQC registration was cancelled with previous provider. Thorpe Road Surgery have an APMS in place for 1 year.	The patient safety risks identified by CQC are being addressed plus historical issues identified by Thorpe Road Surgery.  CCG Nursing and Quality team and Medicine Optimisation Team supporting weekly with workload and oversight of issues.  Practice have an action plan to address all areas noted by CQC.	CQC inspection 10.12.19

### 3.10 **GP workforce shortages**

We are working closely across our health system to improve our GP numbers across our area. We are focusing our efforts on workforce retention, additional recruitment and supporting new systems and processes in our practices that release time for patient care.

We are also helping some practices to become GP Training Practices, creating peer networks for educational and support needs, commissioning coaching and mentoring schemes and developing a free educational programme aimed at local GPs and clinicians.

We are very aware of the demand pressures faced by our GPs and through our Primary Care Networks we are bringing in new roles to support practices such as Social Prescribing Link Workers, Clinical Pharmacists and Nurse Practitioners and in the future Physician Associates and Physiotherapists. This is so local GPs can focus on treating people with more long term or complex conditions.

### **3.11 Practice updates**

### **3.12 Nightingale Medical Centre**

The Scrutiny Committee is advised that the long-awaited development of the new Nightingale Health Centre premises situated in Western Avenue, Peterborough is now nearing completion.

This project, formerly known as the “John Mansfield Medical Centre”, was originally initiated before the inception of NHS England in 2013 and has been the subject of many delays. The new premises will be known as “Nightingale Medical Centre” and the practice currently known as “Welland Medical Practice” (contract D81065, located at 144 Eye Road, Peterborough) plan to move into these new premises following practical completion and handover by the developer. At that point of transition to the new site, Welland Medical Practice will rename the Practice and adopt the same name as the premises and will be known as “Nightingale Medical Centre”.

The new Nightingale Medical Centre premises is situated on Western Avenue and located 1.3 miles away from the current surgery in Eye Road. The new site benefits patients as it is close to a bus stop on Bus Route 5.

Extensive patient consultation was undertaken in 2011 by NHS Peterborough as part of the consultation called ‘The Right care at the Right Time – seeking your views on the Primary care and Urgent Care Commissioning Strategy for Peterborough’. Further public and patient engagement was undertaken as the project developed and more specifically in October 2018 once construction was finally underway. Patients of Welland Medical Practice received a formal written communication to reaffirm the practices’ intention to relocate to the new site. The practice website has subsequently been updated with information about the development and projected timeline for relocation.

The “Nightingale” project board which has representation from the Practice, NHSE/I and the CCG are now meeting fortnightly and planning further communications to keep patients informed of plans for the forthcoming move to the new premises. The Project Board are also carefully monitoring the practices’ plans to ensure the smooth transition of patients and services into the new premises with as little disruption for patients as possible.

As the exact date on which the new building will be ready to move into has yet to be finalised, the project board have ensured that plans are in place to accommodate the move avoiding the Christmas/New Year period, so the move will now not take place any time before 13 January 2020. The builders and developers hope to have a formal building regulation signed off before the 13<sup>th</sup> January for occupation as soon as possible after this date.

### **3.13 Dogsthorpe**

Dogsthorpe Medical Centre will close on 31 January 2020. All current patients were asked and supported to register with another GP practice by Friday 13 December to ensure continuation of care. All patients received a letter informing them of the closure and how to register with another practice. (Appendix 2 – copy of letter issued to patients of Dogsthorpe Medical Centre.) SMS text messages were also sent, and messages posted on the practice website. In addition, colleagues from NHSE/I and the CCG, along with practice staff held two patient drop-in sessions (14 November at lunchtime and 19 November in the evening) for questions/answers and support.

All patients were advised to register with another GP practice of their choice by 13 December 2019 to ensure continuation of care. All vulnerable patients were helped to register elsewhere by the practice staff. For those that haven’t registered elsewhere by the 13 December, NHSE/I

will systematically register these patients with local practices and letters will be sent informing patients of this.

### **3.14 Newborough**

NHSE/I received a draft application from Dr Laliwala on behalf of the partnership to request permission to close the Newborough branch site. However, before any decision is made on the closure of a GP practice there is a process to follow, including a period of engagement with patients and the public. This process at Newborough Surgery is in the very early stages and no decision has yet been made on whether the practice will close.

NHS England and NHS Improvement will work closely with NHS Cambridgeshire and Peterborough Clinical Commissioning Group and Newborough Surgery to ensure that local people continue to have access to high quality healthcare services, regardless of the decision on the application.

We understand that Dr Laliwala posted a message, indicating that the practice was due to close on the 29 November; this was incorrect, and the message was changed. Dr Laliwala has been advised to alter the message to his patients and is now welcoming patient feedback before any further application is submitted for consideration. The CCG has advised patients that they can contact the practice Patient Participation Group to express their concerns.

## **4. REASON FOR THE RECOMMENDATION**

4.1 *This report is an information report in response to enquiries to the CCG regarding measure to ensure quality of service in General Practice in the Greater Peterborough area.*

## **5. APPENDICES**

5.1 Appendix 1 - PCCC Quality Report PUBLIC December 2019  
Appendix 2 – copy of letter issued to patients of Dogsthorpe Medical Centre.

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## Appendix 1 Cambridgeshire and Peterborough CCG current CQC ratings for Primary Care as of 1 November 2019

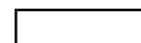
ODS Code	GP Name	Report Date	O	S	E	C	R	W
Y00486	3Well Ltd - Botolph Bridge	26.11.18						
D81633	Acorn Surgery	21.03.17						
D81618	Ailsworth Medical Centre	13.04.18						
D81004	Alconbury & Brampton Surgeries	16.12.16						
D81016	Arbury Road Surgery	18.06.19						
D81026	Boroughbury Medical Centre	10.01.18						
D81055	Bottisham Medical Practice	12.04.16						
D81041	Bourn Surgery	03.03.16						
D81037	Bridge Street Medical Centre	28.02.17						
D81045	Buckden and Little Paxton Surgeries	05.05.16						
Y00056	Cambridge Access Surgery	05.10.17						
Y00185	Cathedral Medical Centre	13.01.17						
D81631	Central Medical Centre	22.11.19						
D81057	Cedar House Surgery	15.12.17						
D81025	Cherry Hinton & Brookfields Medical Practice	20.06.16						
D81011	Clarkson Surgery	24.10.16						
D81035	Comberton Surgery	31.05.18						
D81012	Cornford House Surgery	04.10.17						
D81602	Cottenham Surgery	27.09.19						
D81030	Cromwell Place Surgery	07.06.16						
D81624	Dogsthorpe Medical Centre	14.04.19						
D81051	Dr A J Wills & Partners Burwell Surgery Newmarket	26.04.16						
D81605	Dr Bandi Shoban	07.09.16						
D81040	Dr Chi Kee Liu Church Street Health Centre Somersham	16.12.16						
D81054	Dr R Salmon & Partners	25.06.15						
D81052	Dr W N Harrison and partners - Cornerstone Practice	17.12.18						
D81082	Drs Taylor Bacon & Wrigley	04.02.16						
D81064	Drs Teo and Partners Merchford House	10.03.16						
D81058	Drs.Allen & Gee	11.08.16						
D81086	East Barnwell Health Centre	16.07.15						
D81071	Fenland Group Practice -Doddington Medical Centre	17.10.19						
D81087	Fenland Group Practice -Rainbow Surgery	28.03.17						
D81028	Firs House Partnership	15.05.19						
D81061	George Clare Surgery	06.01.17						
D81043	Granta Medical Practices	20.11.19						
D81081	Great Staughton Surgery	13.02.17						
D186157	GPN (Extended Hours Service)	10.08.17						
D81631	Green and Green Central Medical Centre	22.11.17						
D81062	Haddenham Surgery	30.04.19						
D81630	Hampton Health	05.06.19						
D81002	Huntingdon Road Surgery	26.05.16						
D81038	Kimbolton Medical Centre	20.06.16						
D81057	Lakeside Healthcare at Cedar House Surgery	22.07.19						
D81032	Lakeside Healthcare at Eaton Socon	10.06.19						
D81046	Lakeside Healthcare at The New Queen Street Surgery	08.06.17						
D81046	Lakeside Healthcare at Stanground Surgery	15.11.16						
K83023	Lakeside Healthcare at Oundle	14.02.19						

### Selected CCG Overall Rating Totals:

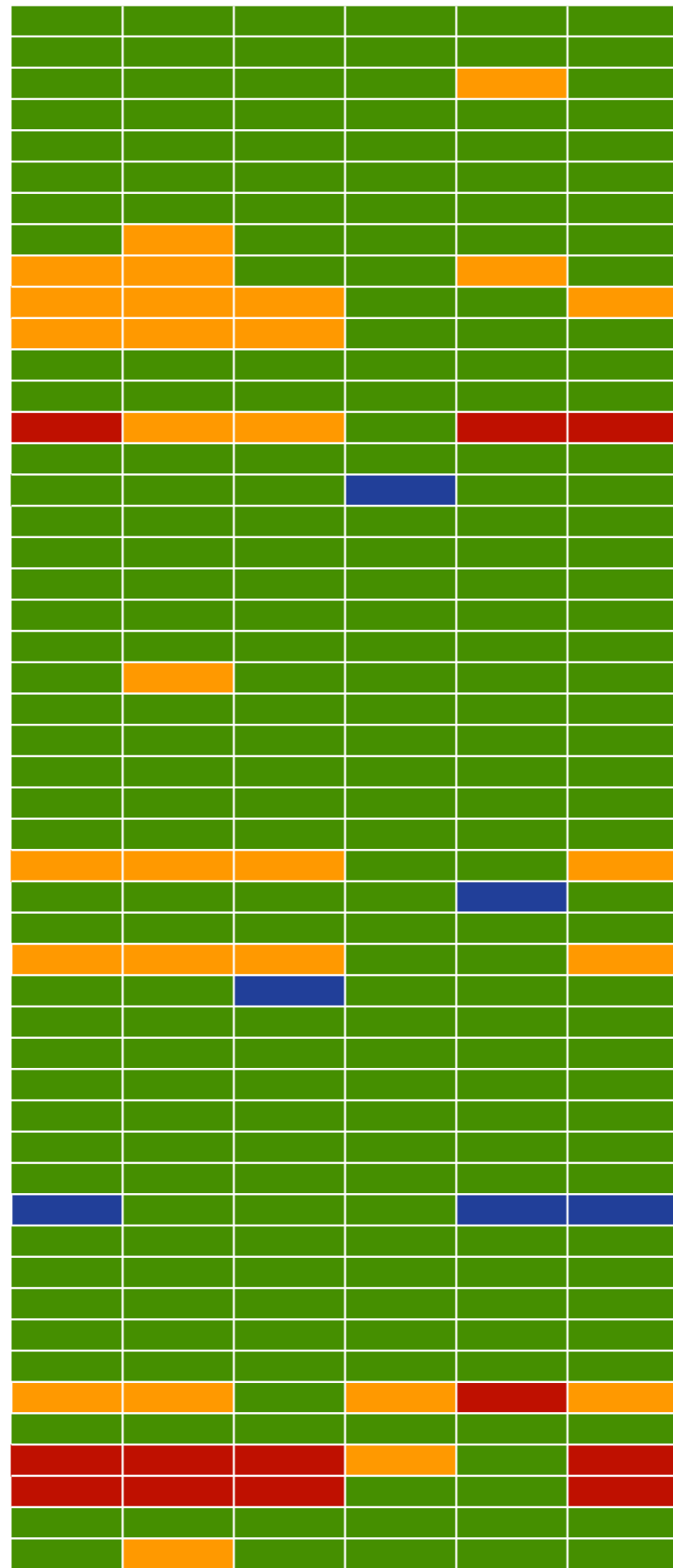
6	Outstanding
68	Good
10	Requirements improvement
4	Inadequate

### Key Questions:

- O = Overall
- E = Effective
- C = Caring
- R = Reponsive
- W = Well-led



D81031	Lakeside Healthcare at Yaxley	04.01.17
D81001	Lensfield Medical Practice	06.09.16
D81078	Maple Surgery	10.01.19
D81017	Mill Road Surgery	29.11.17
D81612	Milton Surgery	17.01.17
D81060	Moat House Surgery	16.12.16
D81637	Monkfield Medical Practice	16.03.17
D81005	Newnham Walk Surgery	06.03.19
D81008	North Brink Practice	09.01.19
D81044	Nuffield Road Medical Centre	26.09.19
D81022	Octagon Medical Practice - North Region	27.08.19
D81029	Old Fletton Surgery	12.11.19
D81018	Orchard Surgery	30.07.15
D81629	Orton Bushfield Medical Centre	14.04.19
D81033	Over Surgery	24.02.17
D81085	Papworth Surgery	04.05.16
D81015	Parson Drove Surgery	09.01.17
D81023	Paston Health Centre	07.03.17
D81036	Priors Field Surgery	09.02.17
D81010	Priory Fields Partnership	06.02.17
D81059	Ramsey Health Centre	24.06.16
D81606	Riverport Orchard Surgery - St Ives	18.04.19
D81074	Riverport Northcote House Surgery	09.02.17
D81619	Riverport Parkhall Surgery	13.01.17
D81603	Riverside Practice	09.12.16
D81050	Roman Gate Surgery & Charles Hicks Centre	19.07.16
D82132	Roysia Surgery	11.01.17
D81049	Spinney Surgery	25.09.19
D81021	St George's Medical Centre	01.06.16
D81034	St Mary's Surgery	23.08.19
Y02769	St Neots Health Centre	01.08.19
D81014	Staploe Medical Centre	06.09.16
D81607	Swavesey Surgery	09.06.16
D81645	The Grange	11.05.18
E82072	The Health Centre Practice	02.08.17
D81623	The Old Exchange Surgery	04.09.18
D81056	The Petersfield Medical Practice	27.06.17
D81066	The Queen Edith Medical Practice	22.12.16
D81625	Thistlemoore	28.11.19
D81615	Thorpe Road Surgery	07.04.16
D81622	Trinity Surgery	24.06.16
D81013	Trumpington Street Medical Practice	28.07.16
K83017	Wansford & Kings Cliffe Practice	22.06.16
D81042	Waterbeach Surgery Rosalind Franklin House	05.11.15
D81065	Welland Medical Practice	13.08.19
D81027	Wellside Surgery	17.07.17
D81073	Westwood Clinic	19.08.19
	West Cambs Federation	02.09.19
D81084	Willingham Medical Practice	17.03.17
D81070	Woodlands Surgery at Eden House	10.01.19







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Patient Name  
<address 1>  
<address 2>  
<town/City>  
Postcode

East of England  
Primary Care, Direct Commissioning  
West Wing, Victoria House  
Capital Park  
Fulbourn  
Cambridge CB21 5XB

XX October 2019

Dear XXX

**RE: Dogsthorpe Medical Practice is closing on 31 January 2020**

NHS Cambridgeshire and Peterborough Clinical Commissioning Group (C&P CCG) supported by NHS England and NHS Improvement (NHSE&I), has now made a final decision to close Dogsthorpe Medical Centre (Your Surgery) when the contract ends on 31 January 2020.

**What you need to do next**

You will now need to register with another practice of your choice. You can register with a new practice from receipt of this letter and by **Friday 13 December 2019**. You should register yourself and all members of your family who are currently registered at Dogsthorpe Medical Centre.

**What happens if I do not register with a new practice by the Friday 13 December 2019?**

If you do not register you will be allocated to a practice close to where you live and we will write to you with the details of your new practice. This is to ensure that you have continued access to a GP Surgery. If you are not happy with the practice you are allocated to, you still have the choice to register with different practice after 31 January 2020.

**Registering with a new practice**

You can register with any practice, as long as you live within their geographical catchment area. The practices listed below are those closest to your current surgery and are all accepting new patient registrations. If you no longer live in the area or do not fall within the catchment area of the listed practices please visit the following website [www.nhs.uk](http://www.nhs.uk) to find practices in your area.

**Local practices close to your current surgery:**

Practice Name	Address	Tel No
Welland Medical Practice	144 Eye Road, Peterborough PE1 4SG* <i>*The practice address of Welland Medical Practice is soon to change to the Nightingale Medical Centre, Western Avenue, Peterborough, PE1 4HX</i>	01733 615090
Paston Health Centre	Chadburn, Paston, PE4 7DG	01733 572584
Central Medical Centre	St Martins Street, Millfield, Peterborough, PE1 3BF	01733 310147
Thistlemoor Medical Centre	6-16 Thistlemoor Road, Peterborough, PE1 3HP	01733 551988
Octagon Medical Practice	Main Site: Thorney Medical Practice, Wisbech Road, Thorney, Peterborough, PE6 7UX –branches located at : 89 Princes Street, Peterborough PE1 2QP; 164 Park Road Peterborough PE1 2UF; Boots, Queensgate PE1 1NW	01733 270219
Boroughbury Medical Centre	Craig Street, Peterborough, PE1 2EJ	01733 307840

## What you need to do

To register you will need to visit your chosen surgery in person and complete a registration form. You may also be asked to provide:

- Proof of your address (e.g. bank statement, electric or phone bill)
- Photo ID (Driving Licence or Passport)
- NHS number – **Don't worry if you don't have this but do take it along if you do.**
- **Very Important:** – make sure everyone in the house is registered at a new GP Surgery including any children.

**Please note that if you are allocated to a new surgery, you are likely to be asked by your new practice to attend and complete this registration process.**

## I'm on regular medication

If you are on repeat medication make sure you have enough supply of your medication or a repeat prescription before registering with a new practice. This is because most surgeries will not issue medication until they have seen a new patient.

## I need further support

We are aware that some patients may feel concerned about registering with a new practice and may like to speak to someone. If you do please call:

- NHS England on **0300 311 22 33** or email [england.contactus@nhs.net](mailto:england.contactus@nhs.net)

Alternatively you can contact your local Healthwatch Team on 0330 355 1285 or [enquires@healthwatchcambspboro.co.uk](mailto:enquires@healthwatchcambspboro.co.uk), Healthwatch is an independent organisation that supports people to have a say when decisions are made about their healthcare services, you can find more information on their website: [www.healthwatchpeterborough.co.uk](http://www.healthwatchpeterborough.co.uk)

## Meet us

Representatives from C&P CCG and NHSE&I will be in the Dogsthorpe Medical Practice:

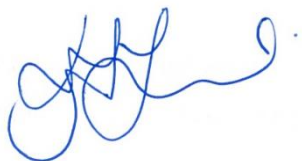
12:30 until 13:30 on Thursday 14 November

18:00 until 19:00 on Tuesday 19 November

if you would like to drop in and ask any questions about registering with another practice.

**Please be aware that this letter has been sent to every member of the household, please ensure that all members of your household are aware of the information above and take appropriate action by 13 December 2019.**

Yours sincerely



Lucy James  
Assistant Contract Manager  
NHS England and NHS Improvement – East of England

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 8</b>
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

<b>HEALTH SCRUTINY COMMITTEE MEETING START TIME 2020-2021</b>
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<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> <i>Fiona McMillan, Director of Law and Governance and Monitoring Officer</i>	<b>Deadline date:</b> <i>N/A</i>
It is recommended that the Health Scrutiny Committee agree the start time for all Health Scrutiny Committee meetings for the Municipal Year 2020-21.	

**1. ORIGIN OF REPORT**

- 1.1 This report is submitted to the Health Scrutiny Committee meeting following the Full Council decision on 24 July 2019 to allow Committees to decide their own start times for the Municipal Year 2020-21.

**2. PURPOSE AND REASON FOR REPORT**

- 2.1 The purpose of this report is to allow the Health Scrutiny Committee to discuss and agree the start times for meetings from the beginning of the Municipal Year 2020-21. The draft schedule of meetings will be agreed at Full Council on 5 February 2020.
- 2.2 This report is for the Health Scrutiny Committee to consider under Council Standing Order section 4.4.1

*The timings of normal committee meetings will be agreed by the committee for the next municipal year in January of the preceding municipal year (or as near to this time as possible).*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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**4. BACKGROUND AND KEY ISSUES**

- 4.1 At the Constitution and Ethics Committee on 8 July 2019 the Committee agreed by majority to recommend to Council that all Committees can agree their start times for the Municipal Year 2020-21. This was again agreed by majority at the Full Council meeting on 24 July 2019.
- 4.2 The Council standing orders have been updated to reflect this decision and gives Committees the opportunity to decide their own start time.

- 4.3 In order for the start times to be incorporated into the draft meeting schedule it is important for the Committee to make a decision on this before the January 2020 Full Council meeting.
- 4.4 Council standing orders allow the Committee to agree its start time every Municipal Year, thereby allowing the Committee to change the start times if it is felt that the start time was not suitable.
- 4.5 The Committee will need to decide the best start time and will need to weigh up attendance at meetings and the impact on the Council and members of the public.
- 4.6 The Committee start time in recent years has been 7pm.

## **5. CONSULTATION**

- 5.1 Consultation has already taken place with the Constitution and Ethics Committee and all Councillors at Full Council.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 It is anticipated that the Committee will agree a start time for meetings for the Municipal Year 2020-21 and this will be proposed as part of the draft meeting schedule.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 The recommendation allows the Health Scrutiny Committee to debate the start time of the meeting and make recommendations following debate.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 There are no financial implications.

### **Legal Implications**

- 9.2 There are no legal implications

### **Equalities Implications**

- 9.3 There are no equalities implications

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Minutes of the Constitution and Ethics Committee 8 July 2019  
Report to Full Council 24 July 2019

## **11. APPENDICES**

- 11.1 N/A

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 9</b>
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

<b>MONITORING SCRUTINY RECOMMENDATIONS</b>
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<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The Health Scrutiny Committee agreed at a meeting held on 19 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

*The Scrutiny Committees will:*

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

### 5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

### 6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

### 7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of meetings held on 5 November 2018 and 18 September 2019

### 8. **APPENDICES**

- 8.1 Appendix 1 – Monitoring Recommendations



## HEALTH SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
5 November 2018	Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group	<b>Primary Care Update Peterborough</b>	The Health Scrutiny Committee <b>RESOLVED</b> to recommend that the Chief Officer, Cambridgeshire and Peterborough Clinical Commissioning Group review the practice in place by some GP Practices where patients are required to phone their GP at 08.00hrs in the morning to book an appointment and report back to the Committee.		Ongoing  At the 18 September Committee meeting the Committee decided that this recommendation should remain on the monitoring report as ongoing and that the Committee receive a further briefing note to update them on ongoing work with regard to this recommendation.
18 September 2019	Director of Public Health	<b>INTEGRATED LIFESTYLE SERVICE PROCUREMENT</b>	The Health Scrutiny Committee considered the report and <b>RECOMMENDED</b> that the Director of Public Health ensure that a more integrated approach is taken across the council with regard to public health outcomes.	Response sent out to Committee on 20 December 2019.	Complete
18 September 2019	Director of Public Health	<b>BEST START IN LIFE STRATEGY AND CHILDREN'S PUBLIC HEALTH SERVICES</b>	The Health Scrutiny Committee <b>RECOMMENDED</b> that a letter be sent to the Local MP's asking them to lobby the	Letter being drafted.	Ongoing

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			Secretary of State for Health for an increase in the Public Health Grant for Peterborough.		
18 September 2019	Cambridgeshire and Peterborough Clinical Commissioning Group	<b>COMMUNICATIONS AND ENGAGEMENT APPROACH TO DELIVERING THE CCG FINANCIAL PLAN 'THE BIG CONVERSATION' – USING OUR NHS RESOURCES WISELY</b>	<ol style="list-style-type: none"> <li>1. The Health Scrutiny Committee <b>RESOLVED</b> to consider and comment on the report and requested that the Big Conversation document be sent to the Committee when finalised.</li>   <li>2. The Director of External Affairs &amp; Policy to check if the Integrated Pathways Team had been included as a stakeholder in the Big Conversation.</li> </ol>	<p>The BIG conversation documents were shared with the committee during draft stages for comments between July 2019 and September 2019.</p> <p>The final documents were shared with scrutiny members for comment during the engagement period of 27 September to 20 December 2019.</p> <p>The BIG conversation documents and toolkits were shared with PCC communications teams for sharing with all staff teams in internal communications mechanisms.</p>	Complete

<b>HEALTH SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 10</b>
<b>7 JANUARY 2020</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Mohammed Farooq, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Health Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Health Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Health Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

*ii)* By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 20 January 2020.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 20 DECEMBER 2019

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 20 JANUARY 2020**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Contract Award for the Provision of Children and Family Centres in Cambridgeshire and Peterborough - KEY/20JAN19/01 -</b> Approval to award a contract to the successful supplier following a compliant tender process</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p><b>March 2020</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pam Setterfield Children's, Commissioner 07920 160394</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Northminster Car Park, Market and residential scheme – KEY/20JAN19/02</b> Proposed arrangements for delivery of planning consent for a redevelopment scheme at Northminster, Peterborough. It is proposed that Peterborough Investment Partnership are charged with obtaining a planning consent for this city centre regeneration scheme. This will use the same tried and tested model that was used to successfully deliver the Fletton Quays development.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>January 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>Heltwate Expansion – KEY20JAN19/03</b> Expansion of Heltwate Primary School	<b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b>	<b>July 2020</b>	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University	Bretton	Public Consultation to be held March 2020 prior to planning submission in April 2020	Sharon Bishop, Capital Projects and Assets Officer, 01733 863997, sharon.bishop@pete.rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p><b>Review of Fixed Penalty Notice Charging – KEY/20JAN19/04</b>  Peterborough's PSPO (Public Spaces Protection Order) areas have now been in place for two years. When PCC began levying FPN's via Kingdom Ltd. it was decided to implement a limited discounted payment period. Currently via Kingdom Ltd. an offense incurs a financial penalty of £80.00. The proposal is to raise this to £100.00 which will end the discount period and align Peterborough with other local authorities. The financial aspect of the rationale agreed for bringing environmental enforcement in house has been predicated on fines of £100.00</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>January 2020</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clair George, Head of Prevention and Enforcement Service, 07920 160733, clair.george@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03</b>                      Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p>	<p><b>Councillor Walsh, Cabinet Member for Communities</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager,                      Tel: 01733 863764                      Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

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2.	<b>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02</b> To agree to the procurement of ICT infrastructure works for Fletton Quays	<b>Councillor Seaton, Cabinet Member for Finance</b>	<b>December 2019</b>	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3.	<b>Expansion and Remodelling of Marshfields School – KEY/11DEC17/03</b> To approve the proposed expansion and remodelling of Marshfields school	<b>Cabinet Member for Children’s Services and Education, Skills and University</b>	<b>December 2019</b>	Children and Education Scrutiny Committee	Dogsthorpe Ward	Relevant internal and external stakeholders.  Public Consultation Meeting	Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  School Organisational Plan

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4.	<p><b>Extension to the Section 75 Agreement for Learning Disabilities Services - KEY/30APR18/01</b></p> <p>Extension of the existing staff and commissioned arrangements for a period of 12 months</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2019</b></p>	<p>Health Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation with key stakeholders to agree this interim approach</p>	<p>Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
5.	<p><b>Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p>6. <b>To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02</b>            Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning,</p> <p>Tel: 07718654207,            Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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54	<p><b>7. University Delivery Vehicle – KEY/3SEP18/02</b> Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the delivery of the university.</p>	<p><b>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p>8. <b>Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01</b>            To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2019</b></p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Claire-Adele Mead            Commissioning Team Manager- Primary care and Lifestyles            Claire-Adele.Mead@cambridgeshire.gov.uk            07884 250909</p> <p>Val Thomas,            Consultant in Public Health            Val.Thomas@cambridgeshire.gov.uk            01223 703264/            07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>9. Clinical Waste Collections - KEY/18FEB19/01</b> Decision required to approve the new collection method for domestic sharps disposal.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Amy Nebel, Senior Waste and Recycling Officer amy.nebel@peterborough.gov.uk 01733 864727</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>10. Recommissioning of the Unpaid Carers Contract – KEY/01APR19/01</b> The procurement of the unpaid carers service in collaboration with Cambridgeshire County Council and Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) for the unpaid carers service across Cambridgeshire and Peterborough.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lee McManus, Commissioner, Cambridgeshire County Council &amp; Peterborough City Council. Tel: 07785 721092. Email: lee.mcmanus@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 1, Information relating to any individual</p>



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57	<p><b>11. Vehicle removal for Parking contravention – KEY/15APR19/02</b> To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>December 2019</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk	Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance
	<p><b>12. Award of contract for the refurbishment of the Town Hall North - KEY/29APR19/04 - Award of construction design and build contract with regard to the refurbishment of the Peterborough Town Hall North</b></p>	<b>Councillor Seaton, Cabinet Member for Finance</b>	<b>December 2019</b>	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Stuart Macdonald. Head of Property. Email: stuart.macdonald@peterborough.gov.uk Tel: 07715802489.	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>13. <b>Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01</b>            Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>14. <b>Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02</b>            Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme. The council has received funding (£500k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p><b>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>60</p> <p><b>15. Sign-off on Pseudo Framework - KEY/22JUL19/02</b> - It is required for the Cabinet member to sign off tender documents prior to Invitation To Tender being published (ITT). The ITT is for Better Care Fund and Hancock-funded services for better integration of health and social care, winter pressures and Prevention services.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Equality Impact Assessment</p>	<p>Graeme Hodgson, Commissioner. Tel. 07448 379944 Email: graeme.hodgson@cambridgeshire.gov.uk</p>	<p>Service Specifications, Terms and Conditions of Pseudo Framework ITT.</p>
<p><b>16. Approval of invest to save expenditure - KEY/22JUL19/03</b> - The decision required will enable the Council to purchase suitable homes within the local housing market for use as temporary accommodation for households at risk of homelessness. This proposal is predicated on an invest to save proposition based upon an attached business case.</p>	<p><b>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders and Ministry of Housing Communities and Local Government</p>	<p>David Anderson Interim Development Director Tel: 01733 452468 Email: Dave.Anderson@eterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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17.	<p><b>Award of 9 Large Tail lift school transport routes to Aragon Direct Services - KEY/19AUG19/02 -</b> Replacement routes due to current operator terminating contract to transport pupils with complex needs to Phoenix, Heltwate and Marshfields School</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>December 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Parents of those currently receiving transport advised there will be a change of operator due to current operator terminating routes.</p>	<p>Bryony Wolstenholme - Team Manager, Passenger Transport Operations, Tel: 01733 317453, Email: bryony.wolstenholme@peterborough.gov.uk</p>	<p>Other documentation to follow once final costs confirmed and decision made on external testing of market</p>

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18.	<p><b>Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</b> To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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<p><b>19. Uncollectable Debts in Excess of £10,000 – KEY/16SEPT19/01</b>  To authorise the write-off of uncollectable debts shown as outstanding in respect of non-domestic rates, council tax, housing benefit overpayments and accounts receivable (sundry debt) accounts. All cases requested for write-off follow a lengthy process to recover the outstanding money, sometimes dating back many years. Only once all avenues have been exhausted will the council consider writing off debt.</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment, &amp; Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director Of Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>20. <b>Approval of funding for the provision of accommodation to reduce homelessness</b>  <b>KEY/14OCT19/01</b> – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources  Email: peter.carpenter@peterborough.gov.uk  Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>



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65	<p><b>21. Sale of the freehold of the London Road Stadium and the Allia Business Centre - KEY/14OCT19/04</b> – Delegate the Authority to the Corporate Director of Growth and Regeneration to sell the property (this item is a resubmission of KEY/24JUN19/01).</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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22.	<p><b>Manor Drive Schools - New build project - KEY/28OCT19/01</b></p> <p>This report seeks the Cabinet Member's approval to the recommendations to enable two new free schools to be provided on the Paston Reserve development in Peterborough. The Council will lead the project as the 'self-deliverer' of the DfE processes. The new schools to be known as Manor Drive Primary Academy and Manor Drive Secondary Academy will open to reception children and year 7 children respectively in September 2022.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>December 2019</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with Ward Cllrs and local residents</p>	<p>Emma Everitt, Capital Projects and Assets Officer, emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
23.	<p><b>Enforcement of householder duty of care – KEY/11NOV19/01</b></p> <p>To approve enforcement of householder duty of care by issue of Fixed Penalty Notice if an individual failed to comply with their duty of care under Section 34 (2A) of the Environmental Protection Act 1990 in England. To set the fixed penalty amount in line with current fine for environmental crime offences.</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>December 19</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clair George - Acting Head of Prevention and Enforcement Service Tel: 01733 453576 Email: clair.george@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Government paper - Guidance for local authorities on household waste duty of care fixed penalty notices</p>

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67	<p><b>24. Enforcement of the Minimum Levels of Energy Efficiency in Domestic Private Rented Properties - KEY/25NOV19/01</b>  The Energy Performance of Buildings (England and Wales) Regulations 2012 introduced the prohibition on letting privately rented domestic properties that have an Energy Performance Rating of F or G from 1 April 2018. The decision required is to authorise the use of this legislation and the level of fines imposed.</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jo Bezant, PES Manager - Housing, 01733 863785, jo.bezant@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>25.</b>	<p><b>Decision required to approve changes to the current street lighting policy - KEY/09DEC19/01</b></p> <p>Decision is required to approve a programme of dimming regimes to the Council's street lighting.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>January 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.</p> <p>No formal consultation required, there will be liaison with key stakeholders such as the emergency services and disability groups.</p>	<p>Amy Petrie, Principal Programme and Project Officer Tel: 01733 452272 Email: amy.petrie@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>26. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02</b>  To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Communities</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.  Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p>	<p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>27. Acquisition of the former Silver Jubilee Public House, Heltwate, Bretton – KEY/09DEC19/04</b>  This site has fallen into significant disrepair and the Council is seeking to purchase it in order to take control of the site. This will help to curtail any antisocial behaviour that has been happening on the site and will ultimately bring the site back into use so that it can be an asset rather than a liability for the community.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sharon Bishop, Capital Projects &amp; Assets Officer  Tel: 01733 863997  Email: Sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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71	<p><b>28. Amendment to Loan Facility - KEY/09DEC19/05</b> To approve the extension of a Loan Facility</p>	Councillor David Seaton, Cabinet Member for Finance;	December 2019	Growth, Environment and Resources Scrutiny Committee	All Wards	Detailed consultation was undertaken in the original decision to offer the loan facility	Peter Carpenter, Acting Corporate Director of Resources. Tel: 01733 452520. Email: peter.carpenter@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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72	<p><b>29. Council Tax Base 2020/21 and Collection Fund Declaration 2019/20 - KEY/09DEC19/06</b></p> <p>To set the council tax base for 2020/21 and to determine the collection fund balance for council tax and business rates in line with regulations. These values are required by the council to set its budget and council tax for 2020/21 and must also be distributed to the relevant major preceptors and MHCLG as appropriate for the same purpose by 31st January 2020.</p>	Cabinet	13 January 2019	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Bruce Bainbridge Finance Manager Tel: 01733 384583 Email: bruce.bainbridge@peterborough.gov.uk,	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p><b>30. To enter into a lease of 50 new houses to be used by PCC for temporary accommodation for the homeless – KEY/23DEC19/01</b>  PCC have been investigating ways in which the numbers of leasehold properties used to accommodate the homeless could be increased due the significant costs of B &amp; B which costs the Council £386 per room per week. There is a programme of finding property to lease on the basis of 5 year leases at local housing allowance rates which is ongoing, however the supply is relatively limited. An opportunity has arisen to ‘bulk lease’ fifty properties for a period of 20 years (subject to a break option after ten years) which would substantially increase the supply of accommodation in a relatively short timeframe.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Dogsthorpe Ward and Gunthorpe Ward</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>31. <b>Approval to award a contract for the refurbishment of the current school building and to build a single storey block with flexible spaces at Marshfields School – KEY/23DEC19/02</b>            Authorise the construction of a single storey building comprising three flexible bays to replace an existing temporary mobile together with some refurbishment of the existing school buildings at Marshfields School. The contract for construction will be awarded to the successful contractor from Lot 2 of the Peterborough City Council Construction Framework following the mini competition process.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p>February 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders</p> <p>A public consultation for residents, staff, pupils and ward councillors was held in January 2018. An update to the proposals will be sent to out to all parties once designs are finalised following the reduction in budget and therefore scope of works.</p>	<p>Sharon Bishop, Capital Projects and Assets Officer,            sharon.bishop.pet@erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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75	<p><b>32. To approve the extension for the Peterborough City Council contract for Integrated Sexual and Reproductive Health (SRH) service that is due to end on 31st March 2020 for an additional six months to 30th September 2020 – KEY/23DEC19/03</b></p> <p>To approve the extension for the Peterborough City Council contract for Integrated Sexual and Reproductive Health (SRH) service that is due to end on 31st March 2020 for an additional six months to 30th September 2020.</p>	<p><b>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health;</b></p>	<p>January 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Not applicable but there has been a full consultation as part of the procurement process for the new service</p>	<p>Charlene Elliott, Sexual Health Commissioner for Peterborough and Cambridgeshire, charlene.elliott@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
	<p><b>33. Award of Garden Waste Treatment Contract- KEY/23DEC19/04</b></p> <p>Approval required for the award of the Garden Waste Treatment Contract to the successful bidder after an OJEU compliant procurement process.</p>	<p><b>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>OJEU procurement process</p>	<p>Amy Nebel, Senior Waste and Recycling Officer 01733 864727 amy.nebel@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>34. Award of Food Waste Treatment Contract – KEY/23DEC19/05</b> Approval of award of food waste treatment contract which has been undertaken through an OJEU procurement process.	<b>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment;</b>	January 2019	Growth, Environment and Resources Scrutiny Committee	All wards	OJEU procurement process	Amy Nebel, Senior Waste and Recycling Officer. 01733864727, amy.nebel@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>35. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>January 2020</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Tristram Hill, Strategic Asset Manager, Tel: 07956 929198 Email: tristram.hill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  There will be an exempt annex with details of the commercial transaction.

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77	<p><b>36. The disposal of former playing fields at Angus Court, Westown, Peterborough - KEY/06JAN20/02</b> Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>January 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07956 929198 Email: <a href="mailto:tristram.hill@peterborough.gov.uk">tristram.hill@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>37. <b>Renewal of the Council's Amazon Web Services provision for 01/04/2020 to 31/03/2021 - KEY/06JAN20/03</b></p> <p>The council uses the services of Amazon to host a large number of servers in the cloud. This provides the council with an effective ICT service which is:</p> <ul style="list-style-type: none"> <li>• Stable;</li> <li>• Flexible;</li> <li>• Adaptable;</li> <li>• Resilient;</li> <li>• Best value and</li> <li>• Appropriate to the needs of the Council in the medium to long term.</li> </ul> <p>The decision required is to authorise the procurement of continued services with Amazon for the year 20/21.</p>	<p><b>Councillor Mohammed Farooq, Cabinet Member for Resources and Digital Peterborough</b></p>	<p><b>February 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.</p>	<p>Colin Arnold, ICT Manager Tel: 01733 317985 Email: colin.arnold@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>38.</b> <b>Street Light Dimming – KEY/06JAN20/04</b>  Recommendation to approve a trial of street light dimming between the hours of 21:00 and 05:00. It is anticipated that the trial will commence upon approval of the CMDN and complete on the 31/03/2020. If the trial is successful there is further recommendation that the dimming is fully adopted and implemented on the 01/04/2020. The dimming regimes are detailed below  Residential lights (columns 6 meters in height and below) to be dimmed by 20% between the hours of 21:00 and 05:00  Traffic routes (columns greater than 6 meters in height) to be dimmed by 20% between 21:00 and 00:00 and 40% between 00:00 and 05:00</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>January 2020</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders during the trial.</p>	<p>Amy Petrie, Principal Programme and Project Officer  Tel: 01733 452272  Email: amy.petrie@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>39.</b>	<p><b>20 year Lease of 9 three bedroom properties in Walton - KEY/06JAN20/05</b>            Agreement to lease 9 three bedroom properties to be used for temporary housing in Walton. These properties are yet to be built and subject to developer financing would be completed by January 2021</p>	<p><b>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Paston and Walton Ward</p>	<p>Relevant internal and external stakeholders</p>	<p>James Price,            Estate Surveyor,            Tel:            07733003178            Email:            james.price@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>



<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>40.</b> <b>Proposal to open a voluntary aided Roman Catholic primary school - KEY/06JAN20/06</b>            To decide whether or not to approve the proposal by the Roman Catholic Diocese of East Anglia (RCDEA) to open a voluntary aided Roman Catholic primary school at Hampton Water, on the Hamptons East development</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p><b>19 February 2020</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>The RCDEA carried out a 6 week local consultation in September/October. Over 1100 responses were received. Subsequently, via statutory notice on 21 November 2019, the RCDEA formally proposed to the Council that a voluntary aided Roman Catholic primary should be established at Hampton Water. This launched a 4 week representation period which closes on 19 December 2019</p>	<p>Clare Buckingham: Strategic Education Place Planning Manager (Cambridgeshire &amp; Peterborough), Email: Clare.buckingham@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i><b>KEY DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b></i>
None.							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<i><b>DECISION REQUIRED</b></i>	<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
No new items.							

**PREVIOUSLY ADVERTISED DECISIONS**

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
84	<p><b>1. A Lengthmans to be deployed on Lincoln Road Millfield -</b> There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p><b>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<p><b>Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) -</b> To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties</p>	<b>Cabinet</b>	<b>13 January 2020</b>	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	<p><b>Approval of Additional Powers to the Combined Authority (Transfer of Powers) -</b> Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.</p>	<b>Councillor Holdich, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</b>	<b>December 2019</b>	Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.  Combined Authority Statutory Instrument Request

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
86	<p><b>4. Disposal of former Barnack Primary School caretaker house -</b> Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager.  Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk  Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>5.</b>	<b>Food and Feed Service Plan 2019/20</b> - Decision required to approve Food and Feed Service Plan 2019/20 in line with Government guidance	<b>Councillor Walsh, Cabinet Member for Communities</b>	<b>December 2019</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	N/A	Relevant internal and external stakeholders.	Stuart Brough, Business Compliance Manager, Tel: 07989 432151 Email: stuart.brough@pet-erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<b>6.</b>	<b>Amendment to Environmental Enforcement Contract</b> - Amendment is required to the current environmental enforcement contract	<b>Councillor Irene Walsh, Cabinet Member for Communities</b>	<b>December 2019</b>	Adults and Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders	Clair George Acting Head of Service - Prevention and Enforcement Service Tel: 01733 453576 Email: clair.george@pet-erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
7.	<p><b>Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, <a href="mailto:tristram.hill@nps.co.uk">tristram.hill@nps.co.uk</a></p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
8.	<p><b>Approval of Funding for the BID project -</b> To approve the provision of funding for the BID project</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>December 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>No formal consultation has been done, a programme of business consultation is planned to take place</p>	<p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: <a href="mailto:dave.anderson@peterborough.gov.uk">dave.anderson@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Amendment of Loan Arrangement - NOV19/CMDN/59</b></p> <p>The Cabinet Member:</p> <p>1. Approved the amendment of the terms of the Strategic Partnership with Empower Community Management LLP</p> <p>2. Approved the amendment of the financing agreement with ECS Peterborough 1 LLP</p> <p>3. Approved the Council entering into such further agreements with ECS Peterborough 1 LLP and any other body necessary to facilitate the arrangements set out in this report.</p> <p>4. Delegated to the Corporate Director, Resources and Director of Law and Governance the ability to finalise matters 1 to 3 above.</p>	<p><b>Councillor Seaton, Cabinet Member for Finance</b></p>	<p><b>25 November 2019</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Consultation on the proposed refinance has been taken with the Council's advisors, Pinsent Mason and Deloitte as part of the due diligence process. Long term finance providers have also been consulted.</p>	<p>Carole Coe, Commercial Finance Manager</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

## PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Holdich	Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority
Councillor Fitzgerald	Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health
Councillor Ayres	Cabinet Member for Children's Services and Education, Skills and the University
Councillor Cereste	Cabinet Member for Waste, Street Scene and Environment
Councillor Hiller	Cabinet Member for Strategic Planning and Commercial Strategy and Investments
Councillor Seaton	Cabinet Member for Finance
Councillor Walsh	Cabinet Member for Communities
Councillor Mohammed Farooq	Cabinet Member for Digital Services and Transformation
Councillor Steve Allen	Cabinet Member for Housing, Culture and Recreation

## SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

Health Scrutiny Committee Work Programme 2019/2020

Updated: 17 DECEMBER 2019

Meeting Date	Item	Indicative Timings	Comments
<p><b>9 JULY 2019</b>  <i>Draft Report 14 June</i>  <i>Final Report 27 June</i></p>	<p><b>Co-opted Member Report</b>                      To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020.   <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>NHS England Response To The Healthwatch Report 'Finding An NHS Dentist In Peterborough And Wisbech'</b>   <b>Contact Officer: David Barter / Tom Norfolk</b></p>		
	<p><b>Recommissioning Contraception And Sexual Health Services</b>   <b>Contact Officer: Val Thomas / Peter Taylor</b></p>		
	<p><b>Communications and Engagement Approach To Delivering The CCG Financial Plan 'The Big Conversation' - Using Our NHS Resources Wisely</b>   <b>Contact Officer: Jessica Bawden</b></p>		
	<p><b>Review Of 2018/2019 And Work Programme For 2019/2020</b>                      To review the work undertaken during 2018/19 and to consider the work programme of the Committee for 2019/2020</p>		

	<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>18 SEPTEMBER 2019</b> <i>Draft Report 23 August</i> <i>Final Report 6 September</i>	<b>Integrated Lifestyle Service Procurement</b>  <b>Contact Officer: Val Thomas / Amy Hawkins</b>		
	<b>Communications And Engagement Approach To Delivering The CCG Financial Plan ‘The Big Conversation’ – Using Our NHS Resources Wisely</b>  <b>Contact Officer: Jessica Bawden</b>		
	<b>Update On Changes In Primary Care Landscape In Peterborough</b>  <b>Contact Officer: Jessica Bawden</b>		
	<b>Best Start In Life Strategy And Children’s Public Health Services</b>		

	<b>Contact Officer: Dr Robin</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
	<b>Work Programme 2019/2020</b> To consider the Work Programme for 2019/2020  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>19 NOVEMBER 2019 Meeting cancelled due to PURDAH</b> <i>Draft Report 25 October</i> <i>Final Report 7 November</i>			
<b>27 NOVEMBER 2019</b> Joint Scrutiny of the Budget Meeting	<b>Medium Term Financial Strategy 2020/21 to 2022/23</b>		

	<b>Contact Officer: Peter Carpenter</b>		
<b>7 JANUARY 2020</b> <i>Draft Report 5 December</i> <i>Final Report 18 December</i>	<b>Primary Care Update to include input from Healthwatch and representative from Local Medical Council</b>		
	<b>Contact Officer: Jessica Bawden</b>		
	<b>North West Anglia NHS Foundation Trust - Preparations for winter 2019/20 including plans for flu vaccines</b>		
	<b>Contact Officer: Caroline Walker / Taff Gidi</b>		
	<b>North West Anglia NHS Foundation Trust - Financial Update, to include any changes in management and vision for the hospital</b>		
	<b>Contact Officer: Caroline Walker / Taff Gidi</b>		
	<b>Health Scrutiny Committee Meeting Start Time 2020-2021</b>		
<b>Contact Officer: Paulina Ford</b>			
<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting.			
<b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>			
<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to			



	<p>the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Work Programme 2019/2020</b></p> <p>To consider the Work Programme for 2019/2020</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
<p><b>12 FEBRUARY 2020</b> Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2020/21 to 2022/23 -</b></p> <p><b>Contact Officer: Peter Carpenter</b></p>		
<p><b>9 MARCH 2020</b> <i>Draft Report 13 February</i> <i>Final Report 26 February</i></p>	<p><b>Local Response to the NHS Long Term Plan (LTP)</b></p> <p><b>Contact Officer: Aidan Fallon</b></p>		
	<p><b>Portfolio Progress Report the Cabinet Member or Adult Social Care, Health and Public Health to include Update on Heart Disease Mortality - prevention</b></p> <p><b>Contact Officer: Dr Liz Robin</b></p>		
	<p><b>Joint Health and Wellbeing Strategy for Cambridgeshire and Peterborough</b></p> <p><b>Contact Officer: Dr Liz Robin</b></p>		
	<p><b>East of England Ambulance NHS Trust Service update</b></p>		

	<p><b>Contact Officer: Dorothy Hosein, Interim Chief Executive / Dave Fountain, Deputy Director</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b>          To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b>          That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b></p>		